



NUI MAYNOOTH
Ollscoil na hÉireann Má Nuad

2011-2012
Certificates/Diplomas/Degrees/Postgraduate

Courses Part-time Full-time

Continuing Education
Department of Adult and Community Education,
National University of Ireland Maynooth

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General Information

ABOUT OUR COURSES

The role of continuing education courses is to provide adults with third level learning opportunities that are flexible and part-time. The courses are particularly designed for those without previous third level education and they are offered at Certificate and Diploma level. Many are delivered locally in accessible venues and taught by NUI approved tutors, however, a full range of courses are also offered on campus at Maynooth and at the University's Kilkenny campus.

WHERE TO START?

It all begins with you, that is with what you want at this particular time in your life. This may also depend on the amount of time and commitment you can give to a course of study and the level of learning you wish to achieve. A Framework of Qualifications has been introduced at national level to help students develop learning pathways through the education system. Now educational institutions are obliged to align their courses with the levels prescribed in the Framework. Foundation courses are offered at level 5 while undergraduate university certificate, diploma, and degrees courses are offered at levels 6-8; postgraduate certificate, diploma, masters and doctorate courses are offered at levels 9-10. The following chart outlines the levels on the Framework.

FOUNDATION LEVEL COURSES (LEVEL 5)

Applications are invited from those aged 21 years on the 1st January 2011. Students who obtain a First class Honours or Second class Honours Grade 1 may access a Bachelor of Arts degree programme at NUI Maynooth. Information about full-time access courses can be found at: <http://maturestudents.nuim.ie>

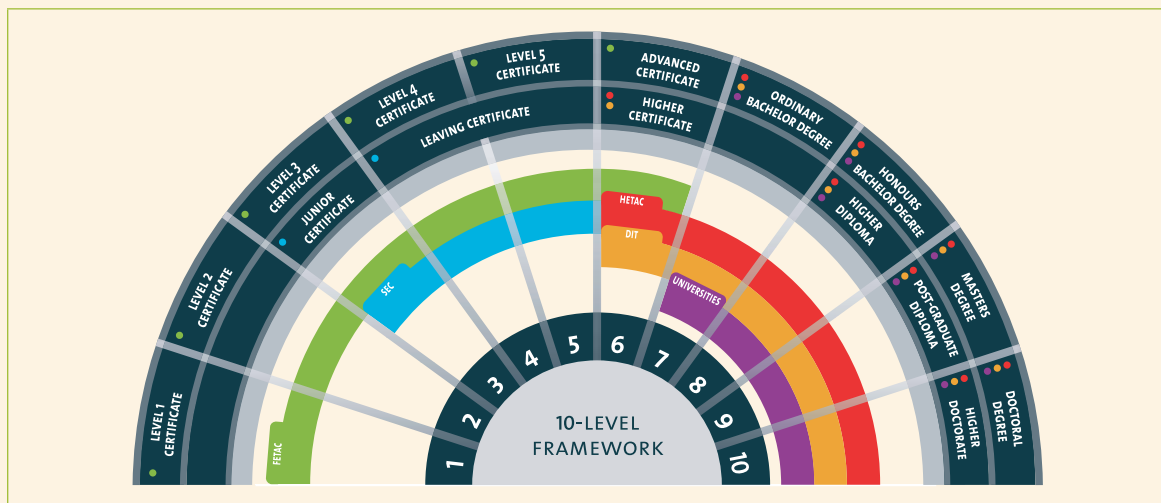
NATIONAL UNIVERSITY OF IRELAND, MAYNOOTH CERTIFICATE (LEVELS 7 & 8)

We offer a range of Certificate level courses that provide an introduction to a discipline or subject area. These courses carry credit (20 ECTS). This means that where equivalence of learning is found, students may carry these credits into other courses or degrees within the credit transfer system. Certificate courses require 100 hours of class contact over one year. Some Saturdays and Sundays may be required.

NATIONAL UNIVERSITY OF IRELAND MAYNOOTH, DIPLOMA IN ARTS (LEVELS 7 & 8)

This award provides a bridge between the NUIM certificate and degree programmes. They offer learners an opportunity to pursue a longer and more intensive course of study.

National Framework of Qualifications



Further information on the National Qualifications Framework can be accessed at: <http://www.nfq.ie>

NATIONAL UNIVERSITY OF IRELAND PART-TIME HONOURS BA DEGREE (LEVEL 8)

If you are too busy to follow a full-time programme you might consider the part-time modular Bachelor of Arts degrees in Local Studies or Community Studies. Recruitment for 2011 entry has commenced. The programmes are offered at NUI Maynooth and at the University's outreach campus in Kilkenny only. Application forms are available on request from: eveningdegrees@nuim.ie/
Kilkenny.campus@nuim.ie

Lectures will begin 5th September 2011.

HOW TO APPLY OUTREACH

Most courses are offered at outreach centres around the country, consequently it is essential to contact course providers directly for local information concerning enrolment, commencement dates, fees etc.

To apply for a course at your local venue please take the following steps:

1. Select course
2. Select location for contact details
3. Contact course provider for local information

IF THE COURSE YOU ARE INTERESTED IN DOING IS ON-CAMPUS AT NUI MAYNOOTH OR KILKENNY CAMPUS PLEASE COMPLETE THE APPLICATION FORM ON PAGE 55.

REGISTRATION & FEES

Costs vary slightly from one local centre to another depending on the number of participants. Contact local providers for exact costs.

PAYMENT BY CREDIT CARD

Generally course providers do not have credit card facilities but please check with your local centre. NUI Maynooth cannot facilitate payment by credit card.

DURATION

The Certificate courses generally require 100 hours of class contact over a one-year period which may include 3 to 4 Saturdays. Classes are 3 hours in duration and some courses are conducted over weekends. Five credit modules require 24 hours class contact.

Bachelor of Arts degree programmes are described on pages 37-40.

ADMISSION REQUIREMENTS

Undergraduate Certificates, Diplomas, Degrees Applications are invited from those aged 21 years on the 1st January 2011. In most cases, no academic requirements or qualifications are necessary, however, some courses, because of their content, are more suited to those with previous knowledge or experience of the subject.

REFUNDS

Fees will be refunded under the following conditions:

- Course does not proceed or is not full
- Within 2 weeks of commencement of course.

All other requests for refunds should be made to course providers in writing and supported with appropriate documentation.

APPLICATION (OUTREACH)

Each outreach centre is responsible for the enrolment of students and collection of course fees. Please phone the number listed to enquire about that centre's own application procedure. All courses are offered on condition that enrolment numbers reach a satisfactory level.

Upon commencement of an NUI Certificate course students must complete an NUI Maynooth registration form. The course tutor will provide the forms and return completed forms to the Department of Adult & Community Education.

APPLICATION (ON - CAMPUS)

To apply for courses offered at NUI Maynooth or Kilkenny campus please use the application form on page 55.

Some Common Questions

Undergraduate Courses Only

DO I NEED A LEAVING CERTIFICATE?

No, it is not necessary to have your Leaving Certificate. Students must be 21 years or over on the 1st January 2011.

ARE THERE ANY OTHER ENTRY REQUIREMENTS?

Other than the age requirements stated above, there is no formal selection procedure for most courses although, because of their content, some are more suited to those with previous knowledge or experience of the subject. As courses are delivered in keeping with adult education practice, participants will be expected to:

- Be willing to engage with group activities and group learning
- Be willing to learn through dialogue and reflection on experience
- Have a level of literacy that is sufficient to complete the assessment requirements.

We strongly recommend that you seriously consider the above before applying for a course.

Some courses have been designed with the particular needs of trainers and tutors in mind. It is important therefore that applicants for these courses are practitioners in the relevant subject area.

WILL I HAVE TO SIT EXAMINATIONS?

You will normally be required to produce essays or another equivalent piece of work to fulfil the assessment requirements. Foundation level courses provide opportunities to develop examination skills and the Foundation course in Economics, Finance & Accounting has sit down examinations. All other Certificate level courses are examined through continuous assessment.

WHAT DO I NEED TO BE AWARDED CREDITS?

All students are expected to undertake regular reading and complete written assignments. You will need to have achieved an 85% attendance rate and have satisfactorily completed all the required assignments.

WILL I NEED COMPUTER SKILLS?

Computer skills are always an advantage particularly for access to information on the Internet or Library Catalogue, however they are not essential. We do request that all assignments be typed (except for the Integrating Literacy course).

WHAT IS A MODULE?

A module is a block of learning in which a particular topic is taught and assessed.

WHAT IS ECTS?

ECTS stands for European Credit Transfer System. All undergraduate courses offered by the Department of Adult & Community Education are linked to this system. This means that where equivalence of learning is found, students may carry credits to other courses or degrees within the credit transfer system.

WHAT IS APL?

APL means Accredited Prior Learning. Students may apply to transfer a maximum of up to 60 credits for recognition of Accredited Prior Learning (APL) to our BA Local Studies or BA Community Studies degree programmes.

WHAT WILL I DO IF I AM AWAY WHEN THE COURSE ENROLMENT TAKES PLACE?

Please make contact with the local course provider and before you leave, make personal arrangements. Course providers are generally very accommodating in such cases.

PROFICIENCY IN ENGLISH

Programmes are delivered through English. Students are advised that to benefit from chosen programmes they should be proficient in both written and spoken English.

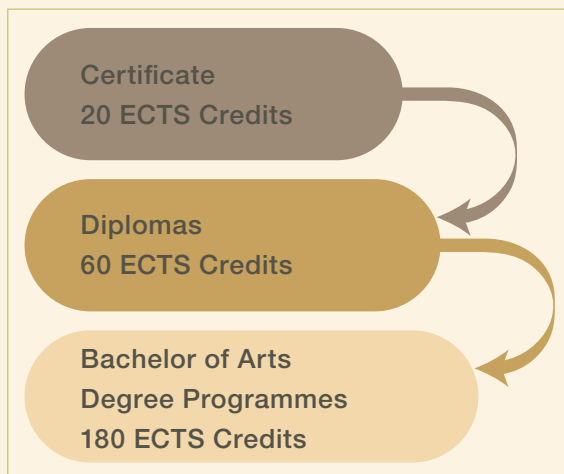
Please see page 9 for English Courses for Speakers of Other Languages.

Progression

RECOGNITION OF ACCREDITED PRIOR LEARNING (RAPL)

CREDIT TRANSFER

The NUI Maynooth Certificate & Diploma courses are linked to the European Credit Transfer System (ECTS). This means that students may acquire credits and apply for exemptions to other courses or degree programmes within the credit transfer system. The NUI Certificate courses carry up to 20 (ECTS) and the NUI Diploma in Arts carries 60 (ECTS).



NUI Maynooth *Foundation level* courses **do not** carry ECTS and consequently do not qualify for Recognition of Accredited Prior Learning (RAPL). On completion of the Return to Learning course students who obtain a First Class Honours or Second Class Honours Grade 1 will automatically be offered a place on the Bachelor of Arts degree programme in this university.

NB However, please be aware that the age to access Full-Time undergraduate study remains at 23 years of age on 1st January in year of application.

FULL-TIME DEGREE PROGRAMMES AT NUI MAYNOOTH

Students who have successfully completed a subject specific NUIM Certificate (20 ECTS) may apply for exemption (20 general credits) in one subject in 1st Year Bachelor of Arts degree programmes at NUI Maynooth. This means that instead of taking three subjects in 1st Year, students already holding an NUIM Certificate may opt to take only two subjects. This option is voluntary. Please note that students must apply through the Central Admissions Office (CAO) for full-time courses. <http://admissions.nuim.ie/subjects/>

PART-TIME DIPLOMA IN ARTS PROGRAMMES AT NUI MAYNOOTH

Part-time Diploma in Arts programmes offer students an opportunity to continue their studies and to accumulate credit. Diploma courses at NUI Maynooth carry 60 credits and students who successfully complete them, can then carry their credits to our part-time degree programme in Local Studies or in Community Studies.

PART-TIME DEGREE PROGRAMMES AT NUI MAYNOOTH

Recognition of Accredited Prior Learning (APL) is considered for exemption from specific modules on the BA Community Studies and BA Local Studies part-time degree programmes. Accredited NUI Maynooth courses and accredited higher education courses provided by other institutions successfully completed by applicants are considered by a University Committee for recognition of APL.

A student can transfer a maximum of 60 credits for APL (up to 30 at Certificate level and up to 60 at Diploma level). APL credits are awarded to individual students through NUI Maynooth academic procedures, and are not negotiable.

http://adulthoodeducation.nuim.ie/documents/BA_Prospectus.pdf

NUI Certificate Foundation Courses

Economics, Finance & Accounting

Return to Learning

**English Courses for Speakers
of Other Languages**

Economics, Finance & Accounting

Level 5

INTRODUCTION

This foundation course provides students who have not studied in any formal way for a number of years with the basic knowledge and skills to develop their understanding of Economics and Finance.

COURSE AIMS

This course aims to provide students with foundation skills in economics, mathematics and accounting and to equip them with the requisite knowledge and skills to study effectively at university.

CONTENT

Foundation in Economics (Microeconomics)

This module aims to provide understanding of the basic principles, concepts, theories and techniques of microeconomics.

Foundation in Economics (Macroeconomics)

The Circular Flow of Income and National Income Determination; The Role of Money and the Banking Sector; Unemployment/ Employment determination.

Introduction to Mathematics and Accounting

Study Skills and Student Support Learning and teaching styles; time management and techniques for effective learning; using texts, directories, library reference systems; reading and recording skills; writing skills; essays, reports, projects, theses, reviews, articles; technical writing skills; examination skills.

ADMISSION REQUIREMENTS

- Participants must be 21 years on 1st January 2011.
- Have the capacity to complete a course at NUI Certificate level.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Assignments
- Sit-down examinations
- Learning Journal

COURSE DURATION

100 hours part-time over 1 year.

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE: €900

HOW TO APPLY: See page 3

Location	Contact	Time
NUI, Maynooth, Co. Kildare	01 708 6062	Wednesday 7.00-10.00pm

SUMMER SCHOOL 2011 – NUI MAYNOOTH

Commencing 13 June – 8 July

Full-time for 4 Weeks.

For further information about summer school please contact 01 708 4500.

Return to Learning

Level 5

INTRODUCTION

This Certificate level course is designed as a stepping stone for those who wish to return to study, but have not studied in any formal way for a number of years. Participants will be given an opportunity to sample a number of academic subjects so that they will be able to make a more informed choice when selecting subjects later.

Students who obtain a First Class Honours or Second Class Honours Grade 1 will automatically be offered a place on the Bachelor of Arts degree programme in this university.

NB However, please be aware that the age to access Full-Time undergraduate study remains at 23 years of age on 1st January in year of application.

COURSE AIMS

The course aims to familiarise people with the structure and requirements of third level education; to equip them with some of the necessary skills required and help them identify the subjects or courses that they may later wish to undertake.

CONTENT

- Module 1:** Motivation and Goals
- Module 2:** Taking Notes
- Module 3:** Writing Skills
- Module 4:** Reading Skills
- Module 5:** Library Skills
- Module 6:** Coping with Examinations
- Module 7:** Introduction to Degree Subjects

ADMISSION REQUIREMENTS

- Participants must be 21 years or over on 1st January 2011.
- Have the capacity to complete a course at NUI Certificate level

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Research Project
- Participation in Class
- Essay based on Learning Journal

COURSE DURATION

DAY TIME: 100 hours part-time over 1 year
2 mornings per week - Mon and Wed/Wed and Fri

EVENING: 100 hours part-time over 1 year
1 evening per week - Wed 6pm - 10pm

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE €900

Participants will be expected to submit ongoing work throughout the year. Individual attention and support will be given to help individuals cope with course requirements.

HOW TO APPLY See page 3

Location	Contact	Time
NUI, Maynooth, Co. Kildare	01 708 6062	Daytime Mon-Wed (Mornings) 10.00am-12.30pm
		Daytime Wed-Fri (Mornings) 10.00am-12.30pm
		Evening Wednesday (Evening) 6.00-10.00pm

OFF CAMPUS VENUES

Location	Contact	Time
Wexford	053 914 7217	Wednesday 7.00-10.00pm

English Courses for Speakers of Other Languages

Group A Lower Intermediate (Council of Europe Level A2)

COURSE DURATION

22 weeks (September 2011-May 2012).

COURSE FOCUS

Listening, Speaking, Use of English (grammar, vocabulary), Reading, Writing.

EXAMINATION

University of Cambridge ESOL Key English Examination (KET) June 2012.

CLASSES

Two 50-minute teaching hours one evening per week at NUI Maynooth.

VENUE

NUI, Maynooth, Co. Kildare

TIME Tuesday, 6-8pm

COST €400 + examination fee.

Group B Intermediate (Council of Europe Level B1)

COURSE DURATION

22 weeks (September 2011-May 2012).

COURSE FOCUS

Listening, Speaking, Use of English (grammar, vocabulary), Reading, Writing.

EXAMINATION

University of Cambridge ESOL Key English Examination (KET) June 2012.

CLASSES

Two 50-minute teaching hours one evening per week at NUI Maynooth.

VENUE

NUI, Maynooth, Co. Kildare

TIME Tuesday, 6-8pm

COST €400 + examination fee.

FURTHER INFORMATION

Language Centre

NUI Maynooth

Maynooth

Tel: 353-1-708 3737

Fax: 353-1-708 6499

Email: language.centre@nuim.ie

NUI Certificate Courses

Addiction Studies

Adult & Community Education

Community Development & Leadership

Counselling Skills

Creative Writing for Publication

Directing

Local History

Medieval Irish Studies

Philosophy

Psychology

Social & Human Studies

Addiction Studies

Level 7

INTRODUCTION

This course is designed to provide participants with adequate knowledge and skills to respond effectively and positively to addiction-related issues as they arise at work or in the community. It constitutes part one of the NUI Diploma in Addiction Studies programme and students who successfully complete this certificate course may apply for progression to the diploma course (see page 34)

COURSE AIM

To provide participants with a broad overview of key theoretical frameworks in relation to substance misuse and dependence, and to enable them to develop basic helping and intervention skills.

CONTENT

- Module 1:** Groupwork & Facilitation Skills/
Reflective Learning
- Module 2:** Substance Misuse and Dependence
- Module 3:** Drug & Alcohol Misuse in
Contemporary Ireland
- Module 4:** Approaches to Prevention Treatment
& Rehabilitation

ADMISSION REQUIREMENTS

Participants must be 21 years of age or over; it is preferable that applicants have:

- Experience of working in a community setting.
- Experience of working with alcohol and/or drug-related problems.
- Openness to reflect on one's own practice, attitudes and beliefs.
- Commitment to learning in a group setting.

Please Note: All applicants are required to submit a short essay (approx. 300 - 500 words) describing their reasons for applying for the course. This essay, along with a deposit of €100 and application form on page 55 should be forwarded to either Continuing Education,

Department of Adult and Community Education, NUI Maynooth ,Maynooth, Co. Kildare or to the NUIM Kilkenny Campus (St. Kieran's College, College Road Kilkenny), whichever college you wish to attend for this course.

ASSESSMENT PROCEDURES

- 85% minimum attendance.
- Participation in class.
- Completion of relevant assignments/ projects.

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cork	021 422 2100	check with venue
Drogheda	041 983 6084	Tues 7.00-10.00pm
Sofia Housing, Dublin 8	01 454 9772	Wed 10.30am-4.00pm
Ballyfermot	01 626 9421	Tues 6.45-9.45pm
Donahies, Dublin 13	01 848 2217	Mon 7.30-10.00pm
Hartstown, Dublin 15	01 820 9863	check with venue
Stillorgan, Co. Dublin	01 280 3335	Thurs 10.00am-1.00pm
Cavan	065 686 5852	check with venue
Limerick	065 686 5852	check with venue
Kilkenny Campus (NUI Maynooth)	056 777 5910	check with venue
NUI Maynooth	01 708 6062	Tues 7.00-10.00pm
Arklow, Co. Wicklow	01 280 3335	check with venue

Adult & Community Education

Level 8

INTRODUCTION

This course is designed to provide students with foundation skills in adult education.

On completion of the course participants should:

- Have a basic understanding of how adults learn
- Be able to apply theories and philosophies of Adult & Community Education in their teaching practice
- Be able to design, implement and evaluate adult learning programmes
- Adopt a flexible and creative approach to education

COURSE AIM

The aim of the course is to provide students with the practical skills and a conceptual framework for working with adults in community education.

CONTENT

Module 1: Philosophy of Adult & Community Education

Module 2: Group Work

Module 3: Psychology of Adult Development

ADMISSION REQUIREMENTS

- Participants must be 21 years or over
- Have experience in Adult & Community Education
- Have the capacity to complete a course at NUI Certificate level

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Essay & Project work
- Learning Journal

COURSE DURATION

100 hours part-time over 1 year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Ennis Community College	065 682 9432	check with venue
Laois Third Level	057 862 3161	check with venue
Monaghan VEC	047 30888	Wed 6.00-9.30pm
NUI Maynooth, Maynooth	01 708 6062	Mon 7.00-10.00pm

Community Development & Leadership

Level 7

INTRODUCTION

Volunteerism was and remains the backbone of local community development. However with the growing professionalism of the sector there is an increasing need for more knowledge and skills. This course seeks to build the capacity of those working (paid & unpaid) in the community sector

COURSE AIMS

This course aims to facilitate the development and empowerment of the course participants and to enhance their leadership skills.

CONTENT

Module 1: Introduction to Community Development Studies

Module 2: Working with Groups

Module 3: Social Analysis for Community Studies

Module 4: Project planning for community development

ADMISSION REQUIREMENTS

- Participants must be 21 years or over
- Have the capacity to complete a course at NUI Certificate level
- Participants must be community activists and preferably be working with groups in a facilitation or leadership role

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Learning Journal
- Essays & Project work

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Castleknock, Dublin 15	01 822 1626	Tues 7.00-10.00pm
CAFTA, Ballymun	01 883 2134	check with venue
Ennis Community College	065 682 9432	check with venue

Counselling Skills

Level 7

INTRODUCTION

We live in changing and challenging times. Many of the ways we had of making sense of the world and our place in it are under threat. As a consequence, many of us are having to reconsider how we live in the world and how we support ourselves and each other through these changes. Change is challenging, we are forced to let go of the familiar, however it is also an opportunity to seek new ways of being in relationship with ourselves, our community and the wider setting.

COURSE AIMS

The course seeks to provide you with:

- a deeper appreciation of the emotional impact of life events on individuals.
- an understanding of the importance of being present to others in their difficulties.
- an understanding of the centrality of relationships in human development
- a deeper appreciation of how you function, behave and reflect in relationships in a group setting.
- an understanding of the notion of counselling skills and how they can enhance our communication.
- the capacity to identify and to demonstrate key listening skills within appropriate models and frameworks

CONTENT

Introductory Module:

This module may include the following themes:

- Introductions
- Course outline and course principles
- Assessments and Assignments

Module 1: Skills and modules of counselling

This module may include the following themes:

- Definitions of counselling skills and counselling
- Difference between the exercise of counselling skills, counselling and related activities
- Principles of counselling and core conditions
- Communication skills and blocks to communication

Module 2: A framework for counselling

This module may include the following themes:

- Basic models of counselling
- Interviews involving counselling skills: setting boundaries, confidentiality, contracts
- Using counselling skills in non-therapeutic settings
- Ethical issues in the use of counselling skills

Module 3: Special issues in counselling

This module will involve a group research project on topics such as

- Change and transition
- Bereavement
- Depression
- Loss
- Addiction

Module 4: Personal development

This module may include the following themes:

- Awareness of self and listening skills
- Values clarification
- Prejudices
- On-going negotiation of the impact of the course

Module 5: Groupwork

This module may include the following themes:

- Patterns in groups
- Group dynamics and process
- Individual autonomy and collective responsibility
- Awareness of oneself in groups
- Encouraging 'here and now' dialogue

Please note that the content may vary in response to participants' needs.

ADMISSION REQUIREMENTS:

Participants must be 21 years or over.

ISSUES TO CONSIDER BEFORE APPLYING

Other than the age requirement stated above, there is no formal selection procedure. However, we strongly recommend that you seriously consider the following before applying:

On the course you will be expected to:

- Have a satisfactory level of maturity and self-responsibility as evidenced by your capacity to reflect on relationships
- Be willing to engage with group activities and group learning
- Have a level of literacy that will enable you to complete the assignments (see under assessment procedure)
- Have a commitment to learn through dialogue and reflection on experience
- Have an openness to explore interpersonal challenge and conflict.

Should you have any difficulty in deciding whether or not to apply for the course, please contact Mary Corbally at 01 7083784 to discuss your application. However, responsibility for the decision remains with the applicant.

ASSESSMENT PROCEDURES

85% minimum attendance

At the end of Semester 1 the following assignments will be completed:

1. Counselling skills interview
2. Personal statement based on the Learning Journal (1,000 words).

AT THE END OF THE COURSE THE FOLLOWING ASSIGNMENTS WILL BE COMPLETED:

1. Essay (1,500 words)
2. Counselling skills interview
3. Group Research Project
4. Personal statement based on the Learning Journal (1,000 words).

COURSE DURATION

The course is 100-hours over one academic year. It may consist of 25 x 3-hour sessions together with 4 Saturdays, or 20 x 3-hour sessions together with 6 Saturdays. For specific information please contact the relevant venue.

FEE €1,149 - €1,292 (depending on centre)

HOW TO APPLY See page 3

All courses will involve 4-6 Saturdays. Each centre will have these dates available on the first night of the class.

NB. It is important to emphasise that this is not a therapeutic course. It does not offer a professional qualification in counselling. The course will be of special interest to those who are involved (paid or unpaid) in working with people, especially those in the caring professions.

Location	Contact	Time
Ballsbridge College of Further Education	01 6684806	Tues 6-9 pm
Ballyfermot College of Further Education	01 6269421	Wed 6.45-9.45 pm
Ballymun, Trinity Comprehensive School	01 8420654	Tues 7-10 pm
Boyle, Higher Education Centre	087 6817678	Wed 7-10 pm
Bray, Institute of Further Education	01 2866111	Mon 7-10 pm
CAFTA, Ballymun, Dublin 10	01 883 2134	check with venue
Castlebar, Parish Centre, Chapel St	01 7083784	Tues 7-10 pm
Cavan Institute	049 4332633	Mon 7-10 pm
Clane, Scoil Mhuire	045 868255	Thurs 7-10 pm
Coolmine Community School, Clonsilla	01 8214583/01 8214141	Mon 7-10 pm
Donahies Community School, Streamville Rd.	01 8473522/01 8482217	Wed 7-10 pm
Dungarvan, Colaiste Chathail Naofa	058 41195/086 3858760	check with venue
Dun Laoghaire, College of Further Education, Cumberland St.	01 2809676	Mon. 7-10 pm
Drogheda Community Services,	041 9836084	Thurs 7-10 pm
Gorey Community School	053 9421167	check with venue
Kilkenny, St. Kieran's College	056 7775910	Wed 7-10 pm
NUI Maynooth, Maynooth	01 7083784	Thurs 7-10 pm
Navan VEC, Abbey Road	046 9068246	Thurs 10 am-1 pm
Old Bawn Community School	01 4526137	Tues 6.45-9.45 pm
Rathkeale, Limerick	069 62667	check with venue
Trim, Boyne Community School	046 9438000	check with venue
Tullamore	057 9351392	Mon 6.45-9.45 pm

Creative Writing for Publication

Level 7

INTRODUCTION

This course will give participants a practical grounding in the writing of fiction and creative non-fiction for publication. The course allows students to work with professional writers who will act in a mentoring capacity. The practical emphasis will help students to progress towards producing work of publishable standard and marketing it.

COURSE AIMS

- To develop creative writing skills.
- To cultivate a disciplined approach to writing.
- To develop students' skills in critically assessing their own and others' work.
- To provide an understanding of the economics and structure of the publishing industry.

CONTENT

Module 1: Writing: Creative Non-fiction

Module 2: Publishing Industry Awareness

Module 3: Writing: Short Story

Module 4: Writing: the Novel

Workshop material will be circulated by email.

ADMISSION

Applicants must be 21 or over, and have the capacity to complete a course at this level. Participants are asked to submit, a short piece of no more than 100 words on why they want to do this course.

In order to facilitate the better organisation of workshop time, please indicate also on your application whether you are (a) a beginner in terms of creative writing; whether you have (b) previously attended creative writing workshops and (c) whether you have had work published.

The course develops edit and critiquing skills, which inform writing. Beginners will be helped with guidelines on how to do this and encouragement will be stressed. Students support one another's writing.

ASSESSMENT PROCEDURES

A piece of creative work will be required for each writing module (short story, novel excerpt, non-fiction)

Publishing Industry Awareness: students will prepare a publisher submission for a body of work in one of the above genres.

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Ballyfermot, Dublin 10	01 626 9421	Mon 6.45-9.45pm
Kilkenny, NUIM Campus	056 777 5910	check with venue
NUI Maynooth, Maynooth	01 708 6062	Thurs 7.00-10.00pm

Directing

Level 7

INTRODUCTION

This course is aimed at the following potential students. Mature students who wish to train for the theatre industry in Ireland and who would like to be prepared for further study in the field of directing. Those who wish to explore the field to discover if they wish to make a career in it. In this sense the Certificate serves as a skills-based training course for new directors. Those in the amateur youth theatre and community theatre sectors, who wish to formalise their experience into specific training, acquire accreditation and gain additional skills by doing so. Those who are emerging directors in the professional theatre and who wish to gain specific skills and to acquire accreditation.

COURSE AIMS

- To introduce students to the basics of directing for theatre
- To prepare students for further study in directing for theatre

CONTENT

- Working with actors
- Introduction to Stanislavski
- Introduction to Viewpoints
- Actioning and working with text
- Devising new material for performance
- Introduction to Physical Composition and Movement Theory
- Site specific and site-responsive theatre
- Scene study
- Physical Comedy
- Auditioning and Rehearsal

ADMISSION REQUIREMENTS

Participants must be 21 years or over and have the capacity to complete a course at NUI certificate level. They must also have the capacity to direct a public performance during the course of the year and so access to performers would be an asset.

ASSESSMENT PROCEDURES

Continuous assessment: students will keep a

1. Learning Journal in which they will record and critically reflect on their learning, brought about by this course.
2. Major Directing Project – each student will be expected to direct a piece of theatre that is more than 30 minutes long and less than 70 minutes long. Students keep a Directors' Log as part of this assignment.
3. Devising presentation.
Students write a critical reflection on devising.
4. Students direct a ten minute scene and write a short assignment on actioning.

COURSE DURATION

100 hours part-time over one year, on two Saturdays per month, from September to May.

APPLICATION CLOSING DATE: 21st September 2011

START DATE: 8th October 2011

FEE €950

VENUE Dublin

INFORMATION Contact info@crookedhouse.ie or 087 275 9420

REGISTRATION Contact kay.loughlin@nuim.ie or 01 708 6062

Local History

Level 7

INTRODUCTION

This Certificate level course is offered by the Department of Modern History, NUI Maynooth and carries 20 credits. The course examines the “local dimension of Ireland’s past”.

COURSE AIMS

The course aims to provide participants interested in local history with an opportunity to obtain formal training in the subject. This course sets out to provide students with a methodological approach to the research and writing of local history.

CONTENT

Module 1:

- An introduction to academic and community-based local history in Ireland
- Comparative traditions in other countries
- Contemporary developments and challenges in the field of local history

Module 2:

- Introduction to primary and secondary sources
- Guidelines for critical appraisal of sources
- Guidance on location and consultation of selected major sources

Module 3:

Presenting Local History:

- Writing conventions
- Oral/visual presentations
- Fieldwork

ADMISSION REQUIREMENTS

- Applications for this course are approved by the Department of Modern History, NUI Maynooth
- Participants are required to hold an interest in local history together with an indication of capacity for the course
- Participants must be 21 years or over

ASSESSMENT PROCEDURES

- 80% minimum attendance
- Research Project
- Participation in class

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 18th August 2011

START DATE: 5th September 2011

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Dublin City Archives, Pearse St, Dublin 2	01 674 4996	Tues 5.30-8.00pm
NUI Maynooth, Maynooth Start date: 5th September 2011	01 708 6062	Tues 6.15-8.00pm
Roscommon VEC	090 663 4189	check with venue

Certificate in Medieval Irish Studies

Level 7

INTRODUCTION

This certificate level course is offered by the School of Celtic Studies and carries 20 credits. Students will explore the history, literature and legal material of the early Irish period. This course is taught through English and no knowledge of the Irish language is required.

COURSE AIMS

- To provide students with a broad understanding of early Irish society and the presence it maintains in contemporary Ireland
- To equip students with the skills to critically evaluate course material

CONTENT

- Module 1** Introduction to sources and early Irish myths & sagas
- Module 2** Women in early Medieval Ireland
- Module 3** Christianity and the Vikings
- Module 4** Cultural heritage

ADMISSION REQUIREMENTS

Participants must be 21 years or over and have adequate skills to participate in an NUI Certificate level course.

ASSESSMENT PROCEDURES

80% minimum attendance
Class participation
Essays
Fieldwork
Research project

COURSE DURATION

100 hours part-time over one year, this may include 4-5 Saturdays.

FEE €950

Location	Contact	Time
NUI Maynooth, Maynooth	01 708 6784	Tues 7.00-10.00pm

CONTACT

Email: schoolofcelticstudies@nuim.ie

Tel: 01 708 6784

Philosophy

Level 7

INTRODUCTION

This Certificate level course is designed to provide participants with the opportunity to develop an understanding of philosophy and to introduce the student to critical thinking in a number of foundational subjects in philosophy: logic, ethics and philosophy of religion.

AIMS

The aim of the programme is to introduce students to some of the basic issues and methods of philosophical reflection.

CONTENT

- Module 1** Introduction to Philosophy (Western)
- Module 2** Moral Philosophy
- Module 3** Logic and Critical Thinking
- Module 4** Philosophy of Religion

ADMISSION REQUIREMENTS

Applicants must be 21 or over and have the capacity to complete a course at this level.

ASSESSMENT PROCEDURES

85% minimum attendance
Participation in Class
Essays

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

If you are attending a course at Maynooth, Please note the following:

APPLICATION CLOSING DATE: 26th August 2011

START DATE: 26th September 2011

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
NUI Maynooth, Maynooth	01 708 4500	Mon 7.00-10.00pm
Kilkenny, NUIM Campus	056 777 5910	check with venue

Psychology

Level 7

INTRODUCTION

This Certificate level course is designed to provide participants with the opportunity to develop an understanding of psychology and to explore its relevance to the individual, family, community and society.

COURSE AIM

The course aims to introduce participants to the main psychological theories and examine their contribution to the development of the discipline.

CONTENT

Module 1: Introduction to Psychology and Study Skills Overview of what psychology consists of, its history and study skills

Module 2: The Biological Basis of Behaviour Most behaviour is rooted in our biology; this module considers the role of the brain in sleep, sensation and perception.

Module 3: Learning and Feeling This module focuses on how we learn, remember and experience emotions

Module 4: Personality This module reviews the most important theories of personality, and how personality is assessed under each of these theories.

Module 5: The Development of the Individual This module considers the early development of the child from conception through to thought, language and moral development.

Module 6: Introduction to Social Psychology Key areas in social psychology such as social perception, attitudes and prejudice will be explored in this module.

Module 7: Introduction to Abnormal Psychology This module introduces students to the diagnosis, classification and treatment models in abnormal behaviour

Module 8: Introduction to Social Research Methodology An introduction to the main techniques involved in social research

ADMISSION REQUIREMENTS

- Participants must be 21 years or over
- Have adequate skills to participate fully in an NUI Certificate level course

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation in class
- Essays
- Research Project
- Report based on Learning Journal

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cavan	049 4332633	Mon 7.00-10.00pm
Castleknock	01 8129340	Mon 7.00-10.00pm
Cork	021 4222100	Tues 6.00-9.00pm
Clane	045 868121	Tues 7.00-10.00pm
Donahies, Dublin 13	01 8473522	Wed 7.30-10.00pm
Coolmine, Dublin 15	01 8214583/ 01 8214141	Mon 7.00-10.00pm
Old Bawn, Dublin 24	01 4526137	Thurs 6.45-9.45pm
Kilkenny Campus (NUI Maynooth)	056 7775910	check with venue
Dun Laoghaire, Co. Dublin	01 2809676	Mon 7.00-10.00
Laois Third Level	057 862 3161	check with venue
Leixlip VTOS, Co. Kildare	01 6246420	check with venue
Athy VTOS, Co. Kildare	059 8632044	check with venue
Navan, Co. Meath	046 9068246	Wed 10.00am-1.00pm
Trim, Co. Meath	046 9438000	Mon 7.00-10.00pm
Malahide, Co Dublin	01 8460949	Thurs 7.30-9.30pm
Bray, Wicklow	01 2866111	Wed 6.00-9.00pm
Vita House, Roscommon	090 66 25898	Mon 7.30-10.30pm
AIT, Westmeath	09064 83050	Mon 7.00-10.00pm

Social & Human Studies

Level 7

INTRODUCTION

This Certificate level course is designed to provide participants with an understanding of how society functions.

The course will focus on modern Irish society. It is hoped that participants will develop an understanding of the complexity of society and the influence of progress and change.

Participants will be encouraged to participate fully in discussion and develop their ability to critically reflect on society.

COURSE AIMS

The course aims to develop skills of social analysis and learn how to apply them to current debates in contemporary society. Participants will explore the various research methods used in social analysis and examine their contribution to sociological theory.

CONTENT

Module 1: Introduction to Social & Human Studies

Module 2: Social Institutions

Module 3: Social Psychology

Module 4: Structures of Power

Module 5: Social Change

ADMISSION REQUIREMENTS

- Participants must be 21 years or over
- Have the capacity to complete a course at NUI Certificate level

ASSESSMENT PROCEDURES

85% Minimum Attendance
Participation in Class
Essays and Research Project
Learning Journal

COURSE DURATION

100 hours part-time over one year and 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cavan	049 4332633	Mon 7.00-10.00pm
Scariff, Co. Clare	061 921863	check with venue
Cork	021 4222100	Tues 6.00-9.00pm
Castleknock, Dublin 15	01 8129340	Thurs 7.00-10.00pm
Newbridge VTOS, Co. Kildare	045 434297	check with venue

NUI Certificate Modular Programmes

ON CAMPUS ONLY – Commencing week beginning 5th September 2011

Culture & Society

People Place & Heritage

Introduction

A module is a block of learning in which a particular topic is taught and assessed. 5 credit modules require 24 hours of class contact and 48 hours of self-directed learning.

The modules offered are drawn from the part-time degree programmes in Community Studies and in Local Studies. Students may take single modules from one of these programmes, be assessed and receive a grade. If they complete 4 modules (20 Credits), they will be awarded an **NUI Maynooth Certificate (Level 7)** in either **Culture & Society (Community Studies programme) OR People Place and Heritage (Local Studies programme)**. If participants wish to progress further, they may transfer their credits into the relevant part-time degree programme (a Bachelor of Arts degree requires 180 credits). Learning Skills will be offered in conjunction with the programmes.

The following modules are offered at: **NUI Maynooth Campus, Co. Kildare.**

Foundation Modules (Common) Semester 1 only

CM 1 STUDY SKILLS & STUDENT SUPPORT 5 Credits

Responsible Department:

Adult and Community Education

Module Objective: To equip students with the requisite knowledge and skills to study effectively and present academic assignments in an appropriate format.

Assessment: Assignment

Time: Tuesday 6:15-8:00pm

Fee: €382

CM04 INFORMATION & COMMUNICATION TECHNOLOGIES

5 Credits

Responsible Department:

Adult & Community Education

Module Objective: To develop students' knowledge and practical skill in Information & Communication Technologies as a tool for research and learning to a level appropriate to studying at University.

Assessment:

Competence test	30%	(mid-semester)
Short in-class quiz / test	10%	(end of semester)
Practical assignment	60%	(end of semester)

Time: Wednesday 8:15-10:00pm

Fee: €382

Semester 1

(COMMENCING 5th September 2011 for 12 WEEKS)

NUI Maynooth Certificate: Culture & Society

CS1B: SOCIAL ANALYSIS 2: LOCATING MODERN IRELAND

5 Credits

Responsible Department: Sociology

Learning Outcomes: To identify and explore critically those issues which confront and animate Irish society by deploying and drawing on a combination of sociological theory, concepts and research and to develop 'Sociological Imaginations'

Assessment: Continuous assessment/written assignments

Time: Tuesday 6.15-8.00pm

Fee: €382

CS017: YOUTH WORK IN IRELAND

5 Credits

Responsible Department: Applied Social Studies

Learning Outcomes: To examine the situation of young people in Ireland; provide participants with an understanding of the principles underpinning youth work practice; explore models of youth work; examine current issues in youth work.

Assessment: Continuous assessment/written assignments

Time: Wednesday 6.15-8.00 pm

Fee: €382

CS27: SUBSTANCE MISUSE AND DEPENDENCE

5 Credits

Responsible Department: Adult Education

Learning Outcomes: Introduce students to current literature, concepts and theories. Explore contemporary issues in relation to drug and alcohol misuse. Examine issues of addiction in political and bio-psychosocial contexts.

Assessment: Continuous assessment/written assignments

Time: Wednesday 8.15-10.00pm

Fee: €382

NUI Maynooth Certificate: People Place and Heritage

LS4: INTRODUCTION TO IRISH ARCHAEOLOGY 5 Credits

Responsible Department: History

Learning Outcomes: To outline the current state of knowledge of prehistoric Ireland and to give students a familiarity with the sources for this period. Introduction to archaeological methods and theoretical perspectives; overview of Stone Age, Bronze Age, Iron Age

Assessment: Continuous assessment/written assignments

Time: Wednesday 8.15-10.00pm

Fee: €382

LS50: CELTIC HEROES

5 Credits

Responsible Department: Nua Ghaeilge

Learning Outcomes: Outline key literary presentations of heroic figures in early Irish tradition, e.g. Cú Chulainn and Fionn Mc Cumhail etc. Discuss the background to and the development of the narrative patterning known as the 'International Heroic Biography'.

Assessment: Continuous assessment/written assignments

Time: Wednesday 6.15-8.00pm

Fee: €382

CM25: CULTURE, IDENTITY AND THE MEDIA 5 Credits

Responsible Department: Sociology

Learning Outcomes: The evolution of the mass media (both old and new) and issues of ownership and control, production process and media content, and media audiences. The current restructuring of the media and culture industries in Ireland, and across the European Union. The outlook for public service broadcasting The potential of the mass media to act as an instrument of cultural integration.

Assessment: Continuous assessment/written assignments

Time: Wednesday 8.15-10.00 pm

Fee: €382

Students interested in taking modular certificates at the University's Kilkenny Campus should contact the campus directly at kilkenny.campus@nuim.ie or 056-777 5910 for information on modules which will be offered there in 2011-2012

Application Closing Date: 18th August 2011. **Start Date:** 5th September 2011

Semester 2

(COMMENCING end of January 2012 for 12 WEEKS)

NUI Maynooth Certificate: Culture & Society

CS05: COMMUNITY WORK PRINCIPLES & APPROACHES 5 Credits

Responsible Department: Applied Social Studies

Learning Outcomes: Concepts and principles underpinning community work; community work methods; contribution of voluntary organisations to community work; impact of state policies on role of community work; range of approaches to community work.

Assessment: Continuous assessment/ written assignments

Time: Tuesday 8.15-10.00pm **Fee:** €382

**CM45: THEATRE OF THE OPPRESSED:
THEORY 7 METHODS** 5 Credits

Responsible Department: Adult Education

Learning Outcomes: To introduce participants to the theories and methods of theatre-of-the-oppressed. This module will introduce students to:

- History of Theatre of the Oppressed
- Exploring role play, interactive games and exercises in education contexts
- Analysis and critique of Theatre of the Oppressed

Assessment: Continuous assessment/written assignments

Time: Tuesday 6.15-8.00pm **Fee:** €382

CS030: COMMUNITIES IN A GLOBAL WORLD 5 Credits

Responsible Department: Sociology

Learning Outcomes: Students on this course will explore how the development of large-scale economic, political and cultural structures, spanning the globe, changes the nature of local communities. Globalisation will be considered as flows of commodities, information, images and people creating new social movements of local and transnational communities.

Assessment: Continuous assessment/written assignments

Time: Tuesday 6.15-8.00pm **Fee:** €382

NUI Maynooth Certificate: People Place and Heritage

LS8: INTRODUCTION TO IRISH ARCHAEOLOGY 2 5 Credits

Responsible Department: History

Learning Outcomes: The aim of this module is to outline the current state of knowledge of Ireland from c. AD 500 to AD 1500 and to give students a familiarity with the sources for this period. Archaeological perspectives on the introduction of Christianity to Ireland; secular and ecclesiastical settlements; the Vikings and the towns; Anglo-Norman Ireland; stability and change in the later Middle Ages.

Assessment: Continuous assessment/written assignments

Time: Tuesday 6.15-8.00pm **Fee:** €382

CM 15: IRELAND 1800 – PRESENT 5 Credits

Responsible Department: History

Learning Outcomes: This Module will present students with a survey of Irish history from 1800 to 2000. It will consider Politics and constitutions; population and economy; religion, culture, ideology.

Assessment: Continuous assessment/written assignments

Time: Wednesday 6.15-8.00pm **Fee:** €382

CM 16: LOCAL AND REGIONAL DEVELOPMENT 5 Credits

Responsible Department: Geography

Learning Outcomes: The aim of this Module is to provide an understanding of different approaches to local and regional development taking account of policy frameworks at the national and EU levels.

It will explore the concept of development; assess development indicators; review a range of alternative theoretical perspectives; assess EU Approaches; analyse trends and strategies in Ireland.

Assessment: Continuous assessment/written assignments

Time: Wednesday 6.15-8.00pm **Fee:** €382

Students interested in taking modular certificates at the University's Kilkenny Campus should contact the campus directly at kilkenny.campus@nuim.ie or 056-777 5910 for information on modules which will be offered there in 2011-2012

Application Closing Date: 9th January 2012. **Start Date:** 24th January 2012

NUI Professional Development Courses

NUI Certificate Adult Guidance,
Theory & Practice 01 708 3752

NUI Certificate Communication & Group Skills for
Managers 01 708 6013

NUI Certificate Equality Studies in Training &
Development (online) 01 708 6013

NUI Certificate Integrating Literacy 01 708 6013

NUI Certificate Training & Continuing Education
01 821 0016

NUI Diploma in Addiction Studies 01 708 6062

NUI Diploma Training & Development
(for Socially Inclusive Workplaces) 01 708 6013

Adult Guidance, Theory and Practice

Level 8

COURSE AIMS

The course will address the needs of those working in a guidance capacity with Adult Learners, unemployed and disadvantaged adults and those exploring career options. It will introduce participants to models of labour market, educational guidance and will begin to explore the theoretical principles which underpin good practice.

ADMISSION REQUIREMENTS

Participants will have a minimum of 6-8 months experience of working directly with clients in an adult guidance and counselling context. The course will be particularly suitable for those who want to develop and enhance their applied and theoretical understanding of adult guidance and counselling and labour market services. It will enable participants to develop the appropriate skills and knowledge to access the Diploma/Postgraduate Diploma in Arts (Adult Guidance and Counselling) – subject to selection process.

WORKSHOP THEMES

- Adult Development and the Guidance process
- Models of Adult Guidance
- Applied Guidance Skills
- Support Systems, Contracts and Boundaries
- Change, Transition and Loss
- Understanding Aggression and Conflict
- Developing a Quality of Work Life
- Endings and Evaluation

ASSESSMENT PROCEDURES

In addition to a minimum attendance of 80%, the following assessment methods will be employed on the course:

- Learning Journal
- Essay
- Case Study
- Service Network Audit
- Interview

Participants will be expected to attend all workshops and participate fully in the group process and learning.

DURATION & DELIVERY

The course will be delivered in an open learning format incorporating home based distance learning materials and workshops.

1. Home based support materials = 100 hours
2. Seven x 2 day workshops = 100 hours

FEE €2,500

APPLICATION

Application and Brochure can be downloaded from <http://adulthoodeducation.nuim.ie> or Email: adultguidancecourses@nuim.ie or call 01- 7083752 for further information

Location
Athlone
NUI Maynooth, Maynooth
Galway

Communication & Group Skills for Managers

Level 7

INTRODUCTION

NUI Certificate in Communication & Group Skills for Managers will assist individuals to develop effective leadership, facilitation and communication skills in a work-based environment. It is suitable for individuals with no management/supervisory experience who wish to further their career. It is also appropriate for those individuals who wish to develop their existing skills.

COURSE AIMS

To develop practical management skills at an individual, group and organisational level. To achieve this the course comprises four modules.

CONTENT

Module 1: Personal Management Skills

This module introduces the students to the primary roles of the manager. Practical study skills will also be covered during the module to equip the students going forward.

Module 2: Managing Individuals

Managing people is a key role of the manager. This module covers such topics as employee relations, performance management and motivating people.

Module 3: Managing Groups

Groups and teams are of ever growing importance to organisations today. This module examines how groups are developed, the dynamics within groups and how groups and teams contribute to organisation effectiveness.

Module 4: Managing Organisations

The final module addresses managing the organisation. This involves managing change, developing culture within organisations. This module also examines the development of and implementation of strategy.

ADMISSION REQUIREMENTS

Participants must be 21 years of age or over and be in a position to apply what they are learning on the course.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation in class
- Assignments

COURSE DURATION

100 hours part-time over one year, this may include 3 or 4 Saturdays.

FEE €950

HOW TO APPLY See page 3

Location	Contact	Time
Cork	021 422 2100	Tues 6.00-9.00pm
Monaghan VEC	047 30888	Wed 6.00-9.30pm

Equality Studies in Training & Development (online) Level 7

INTRODUCTION

The NUI Certificate in Equality Studies in Training and Development will heighten participants' knowledge and understanding of equality and diversity issues in order to contribute to the development of socially inclusive workplaces. The course will equip practitioners with the competence to become professional trainers in this challenging area.

COURSE AIMS

To provide participants with knowledge and skills in the following areas:

- Reflective Practice
- Equality Issues in a Diverse Ireland
- Ability and Disability Issues
- Teaching and Learning

CONTENT

The five Units of the course resource materials are presented in an open/flexible learning format, supported by three days of workshops:

- Unit 1:** Academic & Personal Skills
- Unit 2:** The Shape of Irish Society
- Unit 3:** Equality in a Diverse Ireland
- Unit 4:** Ability and Disability
- Unit 5:** Teaching and Learning

ADMISSION REQUIREMENTS

Participants must be 21 years of age or over and be in a position to apply what they are learning on the course.

ASSESSMENT REQUIREMENTS

- Course is aimed at practitioners in learning and development or those with an interest in learning about diversity and equality.
- Basic I.T. skills [NB Basic Computer Skills are available immediately through FÁS eCollege on www.ecollege.ie]

- Access to a computer with Windows 2000 or above and broadband internet access is essential.
- Commitment to self-directed learning
- Attendance at 3 Workshops is Mandatory
- Participants should be able to devote approximately 6 hours a week to the course.

ASSESSMENT PROCEDURES

- 85% minimum attendance
- Participation Online
- Portfolios
- Learning Journal
- Research Report

COURSE DURATION AND DELIVERY

Students meet together in 3 workshops and participate on line for the remainder of the course.

FEE €950

ON CAMPUS – NUI MAYNOOTH

Workshop dates:

- Wednesday 19th October 2011
- Wednesday 8th December 2011
- Wednesday 9th March 2012

APPLICATIONS CLOSING DATE

17th September 2011

HOW TO APPLY

For application forms and further information, please contact:

Department of Adult and Community Education, NUI Maynooth.

Tel: 01 708 6013 Fax: 01 708 4687

Email: equalitystudies@nuim.ie

Web: <http://adulthoodeducation.nuim.ie>

Integrating Literacy

Level 7

INTRODUCTION

This course was developed in response to demand for the integration of literacy with training programmes. In some cases individuals on training programmes may not always have the required literacy level to achieve successful completion of the training. Some training programmes have sought to address this issue by providing separate tuition to enable the individual to improve literacy skills. However, it is proposed here that alongside separate literacy tuition, literacy skills should be integrated with the training. This integrated approach proves rewarding and provides added value for both the individual trainee and the trainers. To be effective however, the trainers need to develop specific skills. This course offers participants an opportunity to develop skills in order to integrate literacy training into course delivery.

COURSE AIM

The aim of this course is to give participants an understanding of literacy issues and the knowledge and skills required to integrate literacy development with other subject areas. On completion of the course, participants will be able to integrate basic skill development into their work practices.

CONTENT

The content focuses on the integration of literacy and includes the following areas:

CONTEXT FOR INTEGRATION

- Definitions and Philosophies
- Experiences and Barriers
- The Tutor/Student Relationship
- The Reflective Practitioner

SKILLS DEVELOPMENT

- An Integrative Approach to:
 - Lesson Planning and Assessment
 - Reading, Writing, Spelling and Numeracy
 - Use of Materials
- Multiple Intelligences and Specific Learning Difficulties
- Working with Groups and Teambuilding

ADMISSION REQUIREMENTS

There are no formal academic entry requirements. Participants must be 21 years of age or over and be in a position to apply what they are learning on the course. The integration process will begin during the course so it is essential that participants are working as adult tutors or trainers. The course is of relevance to tutors/trainers and other adult educators who work with students/trainees with literacy difficulties.

Both individual and group applications are invited; in particular we welcome applications from organisations such as Youthreach, Teagasc, CERT and NTDI.

ASSESSMENT PROCEDURES

Eight short assignments linked to course sessions
 One essay (1800 words) based on a Learning Journal
 Practical project (2500 words)

DURATION & DELIVERY

The course is conducted over 100 hours. It is usually delivered in a series of two-day training sessions within a six-month period.

FURTHER INFORMATION

Department of Adult and Community Education, NUI Maynooth
 Tel: 01 708 6013 Fax: 01 708 4687

Certificate in Training & Continuing Education Level 7

INTRODUCTION

The programme has been revised and updated during 2010 in order to ensure that it includes new developments in training approaches. Participants attend a total of 4 days of Workshops over the entire course period. You must attend all 4 Workshops.

COURSE AIMS

- ensure that trainers have the essential competencies necessary to meet the training challenges that they are faced with in today's changing world;
- provide formal qualifications for those involved in training and development;
- encourage those in training roles to update themselves in new developments in training methodology and delivery systems.

CONTENT

The course is delivered in four units and covers all the essential basic skills and knowledge required by today's trainer.

Unit 1: Assessing Training and Development Needs

The subjects covered in this unit are: *Systematic training, job analysis, the learning process, the communication process and giving feedback.*

Unit 2: Designing a Training Programme

The subjects covered in this unit are: *Training methods, training styles, training aids, learning outcomes and preparing a training programme.*

Unit 3: Delivering Training

The subjects covered in this unit are: *Planning a training session, delivering a training talk, training demonstration, assessment method and e-learning.*

Unit 4: Supporting the Learner

The subjects covered in this unit are: *Socialisation, evaluation, interpersonal behaviour, motivation and giving supportive help.*

COURSE DURATION & DELIVERY

Participants attend a total of 5 days of workshops spread over a fourteen week period. The course is run in several locations throughout the country. It is offered daytime and evenings.

ADMISSION REQUIREMENTS

There are no formal academic entry requirements. However, participants must be 21 years of age or over. It is desirable, though not essential, that you currently have a training role in some capacity.

ASSESSMENT PROCEDURES

You will submit a portfolio of your work to NUI Maynooth for assessment. Essentially this portfolio will display your competence in identifying, planning, implementing and evaluating training. You are also required to make a brief training presentation in the company of an NUI Maynooth assessor. You must also submit a written assignment on some aspect of training and development.

TUTOR SUPPORT

Throughout the programme tutors are always available to participants by phone, fax or e-mail. E-mail is an ideal way to send drafts of your work to your tutor for comment. Support is also available through the NUI Moodle E-Learning system.

FEES

The cost of the course is €950 per participant. All course materials are supplied. Tea/coffee is also supplied. Lunch and snacks are available at the course location but are not included in the course cost.

FÁS FUNDING

If you have recently become unemployed or redundant, it is worth checking with your local FÁS Employment Office to see if they might be in a position to part pay your course fee under the Technical Employment Support Grant. Please contact Cavanagh Consulting (01 8210016 or cavana@iol.ie) for further details.

PREVIOUS KNOWLEDGE AND EXPERIENCE

There are no formal education requirements or selection procedures. However, it is desirable to have some previous training experience. It is also very desirable, that you have an opportunity to carry out some training during the time you are completing the course. This gives you the chance to try out your new learning which forms the basis of some of your coursework.

TIME COMMITMENT

In addition to attending the course workshops, you are required to spend about 6-10 hours per week on your coursework. This is a big time commitment. You should not proceed with your application at this point in time, if you feel that you are not in a position to give that sort of time commitment to the course over its 12-week duration.

HOW TO APPLY

For application forms and information, please contact the Programme Co-ordinators:

Cavanagh Consulting,
9 Park Avenue,
Castleknock,
Dublin 15.

Tel: 01 821 0016

Mobile: 086 814 2203

Email: cavana@iol.ie

Web: www.cavanaghconsulting.ie

Course Locations

Course will commence at the following locations in September and October 2011

Location
Athlone
Cork
Dublin North
Dublin South
Dublin West
Dundalk
Limerick
Kilkenny
NUI Maynooth (Evenings)
Sligo

NUI Diploma in Arts: Addiction Studies – Level 8

One-year part-time course offered through NUI Maynooth

INTRODUCTION

This Diploma course will provide students with an opportunity to advance their knowledge and expertise in prevention and intervention methodologies so that they can respond effectively to the challenges presented by drug and alcohol misuse in Ireland. The diploma is at Level 8 on the National Framework of Qualifications.

This course will enable participants to:

- Develop a theoretical understanding of substance misuse and related issues;
- Critically appraise current evidence based practice in relation to prevention and intervention;
- Locate substance misuse within its social, political and cultural contexts;
- Explore personal and professional issues as they pertain to work in the area of substance misuse;
- Develop group-work and facilitation skills;
- Apply their learning to work, vocational or community settings;
- Explore research methodologies that are related to working with substance misuse in a community setting;
- Develop skills in substance misuse education and prevention.

COURSE CONTENT

This programme is offered in two parts, with a combined total of 60 ECTS credits. Part 1 carries 20 credits and leads to the award of *NUI Certificate in Addiction Studies*. Part 2 carries an additional 40 credits and will lead to the award of *NUI Diploma in Arts: Addiction Studies*.

The modules for the Diploma will include the following:

Group work & facilitation skills/ Reflective Practice

7.5 credits

The objectives of this module are

- a) to enable students to articulate a philosophy of adult learning processes and
- b) to enable students to facilitate a learning group in a wide variety of contexts, and in particular in the area of addiction.

Prevention education: theory & practice

5 credits

On completion of this module students will be able to

- Examine current evidence based drug and alcohol prevention strategies
- Identify the most appropriate strategies to be applied in various school and community settings
- Identify their own role within the overall context of a comprehensive community based response.

Intervention skills

7.5 credits

On completion of this module students will be able to

- Critically reflect on current models of best practice in relation to advising, supporting and intervening with substance misuse and other addictive behaviours
- Demonstrate a theoretical knowledge and practical skills in motivational interviewing and brief intervention
- Demonstrate a theoretical knowledge and skills in assessment, care pathway planning and making referrals.

Drug & alcohol policy**5 credits**

The module objectives are to enable students to

- Critically evaluate public policy service management as it relates to the management of drug and alcohol problems
- Identify the role that key national agencies, organizations and Government bodies play in shaping drug and alcohol policy
- Analyse the impact of foreign policies and international conventions on Irish drug and alcohol policy making
- Identify and critically debate the main components of current drug and alcohol legislation, policies and strategies.

Social capital and social network analysis**5 credits**

The objective of this module is to enable students to develop a sociological understanding of the importance of social capital and social networks, together with the role they play in understanding and addressing issues of addiction.

Social Analysis: theorizing society**5 credits**

This module will introduce students to sociological theory and the major schools of thought and perspectives that shape our understanding of contemporary society.

Community engagement & learning**5 credits**

The objective of this module is to engage in critical and reflective processes concerning one's involvement in social or community activities and action, and to put together a descriptive and reflective learning portfolio.

COURSE DURATION

200 hours part-time over one year. This will be delivered every Friday plus 1 Saturday in every month of the academic year.

ADMISSION REQUIREMENTS

Candidates for the Diploma must be 21 years or over and have satisfactorily completed the *NUI Certificate in Addiction Studies* (or equivalent).

ASSESSMENT PROCEDURES

Continuous assessment:

- Essays
- Projects
- Research reports
- Portfolio
- Learning Journal
- 85% Attendance

APPLICATION CLOSING DATE: 24 June 2011**START DATE:** 23rd September 2011**FEE** €2,350**HOW TO APPLY**

The next Diploma Programme will be delivered on campus at NUI Maynooth commencing in early September 2011.

Further details contact Kay Loughlin
Department of Adult and Community
Education,
National University of Ireland Maynooth,
Maynooth, Co. Kildare
Phone: 01 7086062
Email: kay.loughlin@nuim.ie

NUI Diploma in Arts: Training & Development (for socially inclusive workplaces) Level 7

BACKGROUND

The NUI Diploma in Training and Development for Socially Inclusive Workplaces is aimed at adult educators and trainers who work to promote social inclusion in the workplace. The emphasis is on best practice in inclusive education and training.

The Diploma course builds on two required NUI Maynooth Certificates – Equality Studies in Training and Development and either Adult and Community Education or Training and Continuing Education (2 years in total).

Students are also required to hold a third certificate from the following options: Adult Guidance and Counselling, Addiction Studies, Community Development and Leadership, Disability Studies, Integrating Literacy or Counselling Skills.

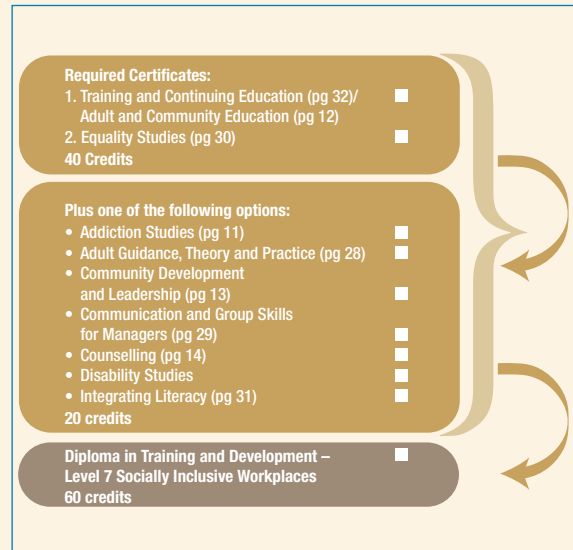
Students who hold the three named certificates are eligible to apply to attain the Training and Continuing Education (for Socially Inclusive Workplaces)

COURSE OBJECTIVES

Students have already achieved the primary course objectives detailed below and have also successfully completed the assessment as part of the three certificate combination.

- Facilitate inclusive processes for assessing training needs
- Design inclusive education and training programmes
- Deliver education and training inclusively
- Support the learner
- Address equality issues in general and disability issues specifically
- Understand equality legislation as it relates to education and training
- Be skilled in the area of critical learning

COURSE REQUIREMENTS



FEES €150

HOW TO APPLY

Please tick the 2 required certificates and tick one from the following list above. If you meet the above requirements please send this page alongside your application on page 55 and cheque made payable NUI Maynooth (**DTD1**) for €150 and we will contact you.

Kellyann Reid
Continuing Education, NUI Maynooth,
North Campus, Education House, Maynooth
Tel: 353 1 708 6013

NUI Degree Programme

Bachelor of Arts (Modular evening part-time) (Honours – Level 8)

BA Local Studies 01 708 4587 / 708 3948

BA Community Studies 01 708 4587 / 708 3948

Programme 1: BA Local Studies

(Honours - Level 8)

Programme 2: BA Community Studies

(Honours - Level 8)

INTRODUCTION

The National University of Ireland Maynooth offers modular part time honours degrees in Local Studies and Community Studies. These programmes were developed in response to the demand for inter-disciplinary, flexible progression routes for adult to degree level. They are offered in the evening to facilitate adults who are unable to attend on a full-time basis during the day. They represent a further expansion of NUI Maynooth provision for mature students. With such innovative features as flexible delivery, modularisation, credit accumulation and recognition of accredited prior learning, students may advance in a systematic and learner friendly way towards a primary degree.

The programmes are offered at the NUI Campus, Maynooth, Co. Kildare and at the University's Kilkenny Campus.

STRUCTURE OF THE DEGREE PROGRAMMES

Over a five year cycle of delivery the following two programmes are provided:

- Programme 1 Local Studies
- Programme 2 Community Studies

Students on the degree may choose to follow either the Local Studies programme or the Community Studies programme. It is not possible to attend modules from both programmes, except where Common Modules are offered.

The inter-disciplinary nature of the programmes means that the various University Departments have responsibility for module delivery.

1. Local Studies:

Participating Departments -
History, Geography, Ancient Classics, Nua

Ghaeilge, Language Centre, Sociology, Anthropology, Adult & Community Education.

2. Community Studies:

Participating Departments -
Adult & Community Education, Applied Social Studies, Anthropology, Sociology, Geography, History.

SEMESTERS

Each academic year has two semesters. Semesters are blocks of fourteen weeks, consisting of twelve weeks class contact and two weeks study and examinations.

Each academic year on-campus is typically structured as follows:

Semester 1

12 weeks class contact + 2 study weeks

Semester 2

12 weeks class contact + 2 study weeks

Summer Modules (Optional)

Monday-Friday full-time - 1 week

Lectures are offered over two or three nights per week, usually Tuesday, Wednesday and, at times Thursday, from 6.00-10.00pm.

MODULES

Each programme is offered through modules. A module is a "block" of learning in which a particular topic is taught and assessed. Most modules are "stand alone" and can be studied as separate blocks. All modules carry credits towards the degree. The modules of study are delivered through a combination of regular lectures, tutorials, presentations, field courses and short summer schools.

The modules carry different credit weightings as follows:

Module	Credit 5	Class Contact Hours	24
Module	Credit 10	Class Contact Hours	48

CREDITS

The degrees are based on the accumulation of credits. Students must accumulate 180 credits to successfully obtain their degree. Credits are awarded on successful completion of end of semester assessment. The flexibility of the degrees means individuals can accumulate a maximum of 20 credits or a minimum of 5 credits per semester.

RECOGNITION OF ACCREDITED PRIOR LEARNING

Accredited Prior Learning (APL) is considered for exemption from specific programme modules. NUI Maynooth courses and/or accredited higher education courses provided by other institutions and successfully completed by applicants are considered for APL. A University Committee appraises the applications and credits are awarded to individual students through NUI Maynooth academic procedures.

A student can transfer a maximum of 60 credits for APL.

Applicants to the degree must indicate on their Application Form the names of higher education courses for which they may be seeking credits through APL. Copies of certificates for such named courses will be required only from applicants who are offered a place on the degree.

ASSESSMENT AND AWARDS

Each module on the degree programmes is assessed. In general assessment methods include assignments, project work, written examinations and presentations. All students must complete a thesis.

On accumulation of 90 credits (allowing for 30 APL credits) students will be awarded a NUI Diploma in Arts (Local & Community Studies).

On achieving 180 credits the student is awarded a

BA Local Studies (Honours-Level 8)

OR

BA Community Studies (Honours – Level 8).

CHOOSING A PATH THROUGH THE DEGREE

Students on the degree may choose to follow either the Local Studies programme or the Community Studies programme. However, students are not required to make a final decision on which programme they wish to follow until they have successfully completed Semester 1.

Semester 1.

In Semester 1 a student will be expected to successfully complete the common obligatory modules:

CM1: Study Skills & Studies Support;

CM04: Introduction to Information & Communication Technologies;

CM5: Introduction to Programmes: Local Studies & Community Studies.

Please note the following:

- The Introduction to Information & Communication Technologies module assumes that students have basic IT/word processing skills.
- Students who have previously achieved the award of Diploma in Arts or a higher award may apply for an exemption in Study Skills.

All students must successfully complete the Common Introductory Modules in Semester 1.

Programme Selection:

Local Studies OR Community Studies

In order to complete the degree students are expected to:

- Choose sufficient modules from either the Local Studies programme OR the Community Studies programme to accumulate 180 credits for award of the degree;
- Complete a Thesis (20 credits) as part of their programme.

Students must have completed 120 credits of taught modules before registering for Thesis.

STUDENT SUPPORT

Students on the part-time degrees have access to all services and supports available in the University, with the additional services of a Student Support Officer. A Study Skills and Student Support module is offered in the first semester of the programme.

ADMISSION REQUIREMENTS

Applicants to the degree programmes should be mature students, i.e. aged twenty-one years or over by 1st January in the year of admission.

NUI Maynooth encourages applications from adults who may not have completed second level education. The number of places offered will be restricted so it may not be possible to offer places to all applicants in any one year.

NON-EUROPEAN APPLICANTS

The University welcomes applications from non-EU applicants. For information regarding fees for non-EU applicants visit the University's website at: www.nuim.ie/international.

LANGUAGE PROFICIENCY

Both programmes are delivered through English. Students are advised that to benefit from their chosen programme they should be proficient in both written and spoken English.

FEES

Fees are calculated on the credit weighting of each module and are payable at the beginning of each semester.

HOW AND WHERE TO APPLY

Application for admission is made direct to Maynooth or Kilkenny. It should be made on the official Application Form available from:

Maynooth Campus

BA Office,
Department of Adult and Community
Education,
National University of Ireland, Maynooth,
Maynooth,
Co. Kildare.

Tel: 01 708 4587/708 3948

Fax: 01 708 4687

Email: evening.degrees@nuim.ie

Web: <http://adulthoodeducation.nuim.ie/courses>

Kilkenny Campus

Programme Manager,
Kilkenny Campus (NUI Maynooth),
College Road,
Kilkenny,
Co. Kilkenny.

Tel: 056 777 5910/777 5919

Fax: 056 776 1369

Email: Kilkenny.campus@nuim.ie

Web: <http://kilkenny.nuim.ie/courses>

Completed application forms should be returned to the same address.

The information in this introduction is intended only as a guide for applicants.

NUI Maynooth reserves the right to alter any aspect of this information at any time.

Postgraduate Courses

Diploma in Arts

(Adult Guidance and Counselling) 01 708 3752

Postgraduate Diploma in Arts

(Adult Guidance and Counselling) 01 708 3752

Postgraduate Diploma in Adult and Community Education 01 708 3937

MA (Community Education, Equality
and Social Activism) 01 708 3937

MEd in Adult and Community Education 01 708 3937

**MEd in Adult Guidance
and Counselling** 01 708 3937

**Adult and Community Education
Structured PhD** 01 708 3937

Diploma in Arts/Postgraduate Diploma in Arts (Adult Guidance and Counselling)

INTRODUCTION

The National University of Ireland Diploma in Arts (Adult Guidance and Counselling)/ Postgraduate Diploma in Arts (Adult Guidance and Counselling) are designed to serve as training courses for people working with adults in a guidance/ counselling setting, providing information, advice and placement services.

Since its inception in 1997 the course has played a key role in the professionalisation of adult guidance in Ireland.

The emphasis of the course is on the development of the key communication and relationship skills and competencies that underpin the practice of Adult Guidance. The course also aims to work towards the development of an understanding of core concepts and ideas concerning sociology, marginalisation, exclusion and adult career development.

Emphasis is placed on the personal development and self awareness of the participants.

ADMISSION REQUIREMENTS

Diploma in Arts (Adult Guidance and Counselling)

- Applicants will be expected to have a minimum of three years' experience working with adults in a development setting;
- Applicants should have participated in training courses or workshops in the area of guidance, counselling and self awareness;
- Applicants must be seeing a minimum of 6 clients in a guidance context on a regular basis;
- Applicants must also be available for interview by the Department of Adult and Community Education.

Postgraduate Diploma in Arts (Adult Guidance and Counselling)

In addition to the above requisites, the additional requirement for the Postgraduate Diploma is a degree, professional diploma or equivalent qualification.

INTRODUCTORY MODULE

Unit I Course Guide Handbook

Unit II Study Skills for Adults Returning to Learning

Unit III Learning as a Way of Being

1. PSYCHOLOGY OF HUMAN DEVELOPMENT

Unit I Transition to Adulthood

Unit II Developmental Stages in Adulthood

Unit III Development and Change in the Context of Social Exclusion

2. SOCIOLOGICAL PERSPECTIVES ON WORK, EMPLOYMENT AND EVERYDAY LIFE

Unit I Work, Employment and Everyday Life

Unit II Work and Unemployment

Unit III Historical Overview

3. VOCATIONAL GUIDANCE

Unit I Career Information and Information Technology

Unit II Theory and Practice of Career Development and Behaviour

Unit III Theory and Application of Psychometric Testing

4. GROUPWORK

Unit I Group Facilitation: Skills & Styles

Unit II Experiential Approaches to Group Dynamics and Process

Unit III Theoretical Perspectives on Groupwork

5. THEORY AND PRACTICE OF GUIDANCE AND COUNSELLING

Unit I Applied Guidance Skills

Unit II Applied Counselling Skills

Unit III Theoretical Perspectives on Counselling

6. RESEARCH AND EVALUATION METHODOLOGIES

Unit I Quantitative Approaches to Research

Unit II Qualitative Approaches to Research

Unit III Applied Research Techniques

7. PSYCHOLOGY OF WORK AND WORKING LIFE

Unit I Organisation Systems and Dynamics

Unit II Human Resource Management

Unit III Occupational Psychology

8. PROFESSIONAL ISSUES IN ADULT GUIDANCE AND COUNSELLING

Unit I Working with Difference

Unit II Working with Disability

ASSESSMENT METHODS

Participants are required to have a minimum attendance of 80%.

A range of assessment methods will be used on the course as follows:

- **Skills Application:**

Twice a year, participants will be required to submit a taped interview together with a written commentary. This will be completed in the light of both the theoretical and practical aspects of the course. The case studies will assess the participants' capacity to demonstrate a competent use of skills. Participants' skills will also be monitored on an on-going basis in the skills module.

- **Portfolio:**

A portfolio of home based learning activities will be completed by each participant and will be assessed as a gauge of their understanding of the materials.

- **Essay/Research:**

Participants will be required to submit two essays throughout the course. One essay must be completed from the module Theory and Practice of Guidance and Counselling and one essay from a designated module. Participants must also complete a research project which will integrate perspectives from a broad range of modules.

- **Self- and Peer Assessment:**

Twice on the course participants will submit a Learning Statement on their personal development and learning progress.

- **Practicum:**

Students will be required to make presentations to their peers incorporating applied guidance skills and theories.

COURSE DURATION

The Diploma/Postgraduate Diploma extends over two academic years on a part-time basis and will be delivered in an open learning format, incorporating e-learning materials, and workshops. Please note that computer access is vital.

Course hours are as follows:

Home Based Learning:	212 Hours
Workshops:	216 Hours
Total:	428 Hours

The workshops will be provided over 2 x 3 day and 6 x 2 day sessions each year and one week-long psychometric testing workshop in Year 1. Participants will therefore be expected to be in a position to attend on average one workshop per month. Workshops will take place on Thursday/Friday.

FEE

The course fee for 2011/2012 has yet to be determined. The current fee is €3,512 per year (for EU citizens). There will be an additional charge of €350 in Year 1 for psychometric testing.

Diploma in Arts/Postgraduate Diploma in Arts (Adult Guidance and Counselling)

FURTHER DETAILS:

Closing Date for applications: 29th April 2011.

Interviews will be held on 17th and 18th May 2011.

Applications through the online PAC at www.pac.ie

using PAC Codes MHA57 (Diploma) MHA55 (Postgraduate Diploma).

- As part of your online PAC application, please submit your supplementary questions electronically.
- For non-NUIM students only, you may also submit two academic references and official transcripts to PAC.

FURTHER DETAILS ARE AVAILABLE FROM:

Website:

<http://adulthoodeducation.nuim.ie>

By Post:

The Department of Adult and Community Education,
National University of Ireland Maynooth,
Maynooth,
Co. Kildare.

Tel: 353 1 708 3752

Fax: 353 1 708 4687

Email: adultguidancecourses@nuim.ie

PLEASE NOTE: Graduates from this programme are eligible for membership of the Institute of Guidance Counsellors

Postgraduate Diploma in Adult and Community Education

GENERAL INFORMATION

The Postgraduate Diploma in Adult and Community Education is designed to meet the learning needs of practitioners with degrees or the equivalent. The Postgraduate Diploma is a terminal qualification. Students who are awarded an Honours Postgraduate Diploma may be eligible to continue to the MEd subject to having a degree or equivalent.

COURSE CONTENT

The course will consist of a combination of the following modules (60 ECTS). Not all modules may be offered each year.

- Philosophy of Adult Education
- Social Analysis
- Gender Studies
- Group Work and Facilitation in Adult Education
- Counselling in Adult Education
- Curriculum Development
- Psychology of Adult Education
- Community Drama
- Trends and Issues in Adult Education
- Adult Basic Education
- Research in Adult Education
- Reflective Practice

ENTRY REQUIREMENTS

Primary degree, professional diploma or equivalent. Priority will be given to those with experience in the field of Adult and Community Education and to those who are active in the field (voluntary or paid). Subject to satisfactory interview.

DURATION

- Full time at NUIM Maynooth Campus over 1 year: Mondays 5.00 pm to 9.00 pm and Tuesdays 10.00 am to 5.00 pm.
- Flexible part time basis at NUIM Kilkenny. Participants may complete a series of three discrete postgraduate certificates. See: <http://kilkenny.nuim.ie/courses>.

APPLICATION PROCEDURE

All applications through the Postgraduate Application Centre www.pac.ie PAC Code: MHA52. Applicants are required to send two references to PAC, academic or work related. Non-NUIM graduates must also send certified copies of their primary degrees to PAC.

CLOSING DATE

29th April 2011. Note that interviews will be held on 25/26/27 May 2011

FEES

Will be confirmed by the Bursar's Office in July 2011. The course fee currently is €5,418.

FURTHER INFORMATION

- Full time option (NUIM):
Shauna Busto Gilligan 01 708 3937 or email shauna.busto-gilligan@nuim.ie
- Part time flexible option (Kilkenny Campus):
Christopher Reid 01 708 6756 or email Christopher.reid@nuim.ie

MA (Community Education, Equality and Social Activism)

This programme is designed to meet the needs of a diverse cohort of potential or continuing students including those involved in adult learning, community development, social movements, grassroots activism, workers in NGOs and state agencies, and advocates with minority groups. The course is geared to bringing together the best of practitioner skills in the field with the best of academic research. Workshops are not traditional classroom experiences but draw on our extensive experience with community, popular and radical educational practice to bring out and work with participants' existing knowledge. We bring our own lived experience into the classroom, and encourage other participants to do the same, creating a conversation between practitioners in which students are not passive learners and teachers are not unquestioned experts.

DURATION

1 year full-time: Two days a week on campus (typically Monday and Tuesday) over two twelve-week semesters, and independent reading/study which should take another two days equivalent during the rest of the week. The thesis, which is usually linked to an activist project you are involved in or aiming to develop, typically takes about four months after the end of formal classes.

ENTRY REQUIREMENTS

Primary Degree (e.g. BA) at 2:2 level or equivalent qualification.*

CAREER OPPORTUNITIES

On completion of the programme, participants will have gained a broad understanding of the politics of equality, community education and social activism in relation to a range of substantive areas and will have enhanced their practical and research skills, thus enhancing their participation and employability in a wide

range of fields including community education and development, social movements and activism, political and civil society.

COURSE CONTENT

How can we bring about social justice and environmental survival in Ireland and beyond? The MA in Community Education, Equality and Social Activism addresses this question with a view to enabling students to think about how to build real alternatives to challenge existing structures of oppression and injustice. It seeks to develop the capacity of ordinary people to change the world through community education, grassroots community activism and social movement campaigning. The Departments of Sociology and Adult and Community Education are collaborating to develop thinking about critical pedagogy in community education; power and praxis in social movements and understandings of equality, transformation and sustainability.

Students will complete the Thesis and Research Module (30 credits), four core modules (10 credit) and select 20 credits from the rest of the programme of elective modules (5 credit each). The programme will offer a choice of three elective modules per semester, of which, students will complete two. Three core strands of thinking will be explored in this course:

1. Critical and praxis-oriented forms of thinking: critical adult and community education; critical media and cultural pedagogy; knowledge for social change; critical social and political theory; community art; politics of knowledge, utopian imagination and social change .
2. Understanding equality and inequality: economics of equality; development education; politics of gender; environmental justice; politics of sustainability; political economy and alternatives to capitalism; the search for good work; world-systems analysis.

3. Power, politics and praxis: social movements; active citizenship; critical community development; participatory and radical democracy; popular praxis; skills for grassroots organising; history and politics of social change; revolutionary theory and practice.

The course content is all taught from the standpoint of “praxis”: the understanding that theory without practice is meaningless, while practice without theory is likely to fail. The basis of our work is dialogue between reflective practitioners, systematically including both elements.

Modules associated with this course: Students will complete the Thesis and Research Module (30 credits), four core modules (10 credit) and select 20 credits from the rest of the programme of elective modules at 10 credits each). The programme will offer a choice of 3 elective modules per semester, of which, students will complete 1 each semester (a total of 2).

CORE MODULES

- Critical pedagogy in critical adult and community education
- Equality, Social Justice and Sustainable Development
- Power, politics and praxis
- Praxis and Community Participation
- Thesis and Research

ELECTIVE MODULES

- Social Movements
- Participatory action research in social movement practice
- Feminism and masculinities
- Market, state and social movements
- Power and inequality

MODULES THAT MAY BE RUNNING 2011/2012

- Critical community development and skills for grassroots organising
- Radical Democracy
- Sustainable organizing
- Strategies for transformation
- Critical media and cultural pedagogy in communities
- The politics of environmental justice

HOW TO APPLY

The deadline for applications is May 29, 2011 and applications are made through the PAC system (www.pac.ie) using course code MHA64. Admission is by interview with staff members, and offers of interview are made on the basis of the online application. Your personal statement is particularly important in this, because this is a practitioner course which is geared towards supporting you in developing your own practice.

However, you should not feel that you have to have a particular level of experience in order to be accepted on the course. In 2010 we accepted students at all levels, from school-leavers who had just completed an undergraduate degree to mature students who have been active in movements for decades, and this classroom diversity is part of the richness of the course.

CLOSING DATE

29th May 2011.

FEES

Will be confirmed by the Bursar’s Office in July 2011. The course fee currently is €4,851.

FURTHER INFORMATION

<http://ceesa-ma.blogspot.com/>
Contact Shauna Busto Gilligan 01 708 3937 or email shauna.busto-gilligan@nuim.ie

Programme Directors: Bríd Connolly, Michael Murray, Laurence Cox

Email: adcomed@nuim.ie

Website: <http://adulthoodeducation.nuim.ie/>

MEd in Adult and Community Education

MEd in Adult Guidance and Counselling

ENTRY REQUIREMENTS FOR BOTH DEGREES

Primary Degree and at least a Second Class Honours in Postgraduate Diploma in Adult and Community Education or Higher Diploma in Arts (Adult Guidance and Counselling), plus appropriate experience in the field. Selection will be based on application and interview.

GENERAL INFORMATION

The MEd in Adult and Community Education and MEd in Adult Guidance and Counselling are particularly suited to those who are seeking ways of understanding the connections between theoretical frameworks and the assumptions that underpin their work practices. These courses aim to promote the critical and reflective engagement with ideas, concepts and theories that underpins the current practice of adult and community education. On completion of these programmes, participants will:

- have a thorough grounding and an understanding of the background to and influences on research in adult and community education;
- have been provided with the knowledge and support to enable them to identify, research and write a research project/thesis.

ENTRY REQUIREMENTS

Primary degree (or equivalent) and a Masters degree in a relevant discipline.

COURSE CONTENT

Module 1: Research Methods in Adult and Community Education (10 Credits)

This module will focus on Research Methodologies – exploring the technical and practical as well as the philosophical and political underpinnings of different approaches to research.

Module 2: Group Supervision of Research (10 Credits)

Module 3: Research Completion & Thesis (10 Credits)

DURATION

Part time: seven workshops during Semester 1 and Semester 2.

CLOSING DATE

29th April 2011. Note that interviews will be held on 25/26/27 May 2011

FEES

Will be confirmed by the Bursar's Office in July 2011. The course fee currently is €2,431.

APPLICATION PROCEDURE

All applications for Postgraduate courses at NUI Maynooth are processed by PAC at www.pac.ie. PAC Codes: MHA61 and MHA51.

FURTHER INFORMATION

Shauna Busto Gilligan 01 708 3937 or email: shauna.busto-gilligan@nuim.ie

Adult and Community Education Structured PhD

ENTRY REQUIREMENTS

Proposal of approximately 5,000 words which needs to be sent to the academic co-ordinator and then approved by the Structured PhD Team.

COURSE CONTENT

The Structured PhD Programme meets the needs of professionals in the field of Adult and Community Education. The compulsory modules are designed to facilitate students' progress throughout the programme. These include:

- AD801** Prior Learning Portfolio development
- AD802** Personal Progress Programme
- AD863A** Engaging With Scholarly Communities Of Practice: Conference Presentation
- AD863B** Publishing In Scholarly Communities Of Practice
- AD610** Thesis and Research Completion

There are optional modules available through this Department, Graduate Studies and other departments in NUIM.

For further information see the current Adult and Community Education Structured PhD Handbook at http://adulthoodeducation.nuim.ie/students/current_students.shtml

GENERAL INFORMATION

The overall aim of the Structured PhD Programme is to facilitate the students in making an original contribution to the knowledge base in the field of adult and community education through research. This is part of a University-wide programme, which provides modules that students can undertake in the course of their studies. These are broadly categorised under three headings

SUBJECT SPECIFIC SKILLS/ ADVANCED SPECIALIST MODULES

- Generic Skills
- Transferable Skills

This programme is designed to facilitate students to complete within a reasonable time. The Structured PhD takes four years full-time or six years part-time to complete.

The Department is particularly interested in working on research projects concerning radical perspectives on adult learning theory, theoretical and practical studies of community development, women's education, adult basic education, human development programmes, adult guidance and counselling, interventions with marginalised adults and their communities as well as topics in higher education.

HOW TO APPLY

In the first instance, please contact the academic co-ordinator to discuss your application. Once the academic co-ordinator and Structured PhD Team have approved your proposal then apply through PAC www.pac.ie using PAC Code MHA02 Ph.D or MHA03 Ph.D(Part-time). Non NUI Maynooth students are asked to provide two academic references and official transcripts.

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Anne Roundtree

BCH, BL, MA

Fearga Kenny

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MA, BA

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Continuing Education Application Form



NUI MAYNOOTH
Ollscoil na hÉireann Má Nuad

This form is applicable for NUI Maynooth & Kilkenny Campus Courses **ONLY**.

(Please See page 3 for details on how to apply to outreach centres)

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS AND RETURN WITH A NON-REFUNDABLE DEPOSIT OF €100 BY CHEQUE/POSTAL ORDER OR BANK DRAFT MADE PAYABLE TO NUI MAYNOOTH:

Continuing Education Office, Department of Adult & Community Education, Education House,
National University of Ireland Maynooth, Maynooth, Co. Kildare

FIRST NAME	<input type="text"/>	LAST NAME	<input type="text"/>
TITLE	<input type="text"/>	PPS No.	<input type="text"/>
ADDRESS	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
EMAIL	<input type="text"/>		
DATE OF BIRTH	<input type="text"/>	MALE	<input type="checkbox"/> FEMALE <input type="checkbox"/> <i>Please tick box</i>
TELEPHONE	DAY <input type="text"/>	MOBILE	<input type="text"/>
PREVIOUS COURSE UNDERTAKEN AT NUI MAYNOOTH			
COURSE TITLE		YEAR COMPLETED	
<hr/>		<hr/>	
STUDENT NUMBER	<input type="text"/>	NAME OF VENUE	<input type="text"/>
TITLE OF CERTIFICATE COURSE FOR WHICH YOU ARE APPLYING/REGISTERING:			
<input type="text"/>			
APPLICANTS WHO ARE APPLYING FOR THE FOUNDATION IN RETURN TO LEARNING, PLEASE TICK RELEVANT BOX:			
DAYTIME	<input type="checkbox"/>	EVENING	<input type="checkbox"/>
APPLICANT SIGNATURE	<input type="text"/>	DATE	<input type="text"/>

How did you hear about this course? Newspaper Website Evening Class Guide Book Word of mouth
(please tick the appropriate box) Other (please specify) _____

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Dungarvan, Colaiste Chathail Naofa

Dun Laoghaire, College of Further Education, Cumberland St.

Drogheda Community Services,

Gorey Community School

Kilkenny, St. Kieran's College

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